

***Notice of Funding Opportunity***  
***Expansion of Kentucky's Recovery Residence Capacity -***  
***Supporting Individuals Receiving Medication for Opioid Use Disorder***

The purpose of the Kentucky Opioid Response Effort (KORE) is to increase access to evidence-based treatment, reduce unmet treatment need, and reduce opioid related overdose deaths by supporting the implementation of a full continuum of high quality, evidence-based opioid prevention, treatment, and recovery support services. FDA-approved medications including methadone, buprenorphine, extended-release naltrexone are the standard of care for the treatment of Opioid Use Disorder (OUD). As medication access and utilization increase through KORE and other initiatives, a corresponding need is arising for recovery services that support the use of all FDA-approved medications for OUD (MOUD) as part of a treatment and recovery plan.

As part of KORE, the Department for Behavioral Health, Developmental and Intellectual Disabilities (DBHDID) will award up to ten one-year competitive grants to increase the number of recovery residences that support access to all forms of MOUD. This Expansion of Kentucky's Recovery Residence Capacity grant will increase access to and availability of recovery residences in Kentucky in two ways:

- 1) Entities already providing recovery housing that supports MOUD may be funded to expand housing capacity.
- 2) Entities not currently serving individuals recovering from OUD using FDA-approved MOUD may be funded to designate existing or establish new recovery housing capacity that supports MOUD.

To learn more about nationally recognized recovery residence standards, please reference the following resources:

<https://narronline.org>

[https://narronline.org/wp-content/uploads/2019/03/NARR-C4-NCBH\\_MAR-RH-Brief.pdf](https://narronline.org/wp-content/uploads/2019/03/NARR-C4-NCBH_MAR-RH-Brief.pdf)

**Components of a Successful Recovery Residence Expansion Application**

DBHDID is soliciting applications from 501(c)(3) not-for-profit agencies with experience in housing and/or serving individuals and families experiencing OUD who provide evidence of the following:

- 1) Local leadership in developing and sustaining recovery housing that supports a resident's access to and utilization of FDA-approved medications for OUD.
- 2) Capacity to facilitate access to SUD harm reduction, treatment interventions, and recovery services.
- 3) Pending NARR establishment in the state of Kentucky, successful applicants agree to attain NARR (National Alliance of Recovery Residences) certification within 12-months of notice of award.
- 4) Demonstrate readiness to expand and sustain capacity as measured by the following:
  - a. Establish a static capacity of at least eight (8) new recovery residence beds for persons using any of the three FDA-approved medications for OUD.
  - b. Begin admissions to the expanded recovery residence services within 30 days of a fully executed contract and to reach their established bed capacity within 60 days.
  - c. Maintain an average utilization rate that is no less than 85% of the established static capacity for the funding period.

NOTE: NEW recovery residence clients with OUD are those persons who:

- Satisfy the diagnostic and other eligibility criteria required for admission to the recovery residence;
- Currently utilizing FDA-approved medications for OUD (i.e., methadone, buprenorphine, extended-release naltrexone);
- Have not been active in recovery residence during the 30 days prior to admission to services under this grant award.

**Minimum eligibility:**

- Lead applicant must be a non-profit 501(c)(3). For-profit agencies may partner as a sub-awardee or sub-recipient of the 501(c)(3) applicant.
- At least two (2) years of experience housing individuals with a history of SUD  
OR  
At least two (2) year of experience in housing and have an established MOU or agreement to complete and MOU for consultation through an SUD treatment or recovery housing provider

**Priority will be given to:**

- Housing development in communities that experience a high frequency of opioid-related overdoses, compared with Kentucky's state rate. See:  
[https://odcp.ky.gov/Documents/2017%20Kentucky%20Overdose%20Fatality%20Report%20\(final%20update\).pdf](https://odcp.ky.gov/Documents/2017%20Kentucky%20Overdose%20Fatality%20Report%20(final%20update).pdf)
- Proposals reflecting the most effective utilization of one-time funds to develop and/or expand Recovery Housing
- Applicants proposing expansion of NARR Levels 2 & 3

**Award Information:**

- Federal Funding Source: The Substance Abuse and Mental Health Services Administration (SAMHSA; TI-81-704)
- Funding Mechanism: Grant from KDBHDID
- Award Ceiling: \$180,000
- Budget: Submit a 12-month budget with an anticipated start date of October 1, 2019
- Cost Sharing/Match Requirement: No
- Service Delivery Date: To begin no later than 30 days from receipt of contract.
- Reporting Requirements: Awardees must submit quarterly progress reports and participate in program- and client-level longitudinal data collection using the Government Performance and Results Act (GPRA).

**Funding parameters:**

Grant funds may pay for the following:

- Pay for a building lease, but not beyond the project period.
- Supplement existing activities. “Supplement” is defined as adding new programmatic components or capacity to existing activities.
- Non-billable or start-up staff time and recovery support services.
- Recovery residence furnishings up to \$15,000 per award.

Grant funds may not pay for the following:

- Pay for the purchase, construction, or renovation of any building or structure to house any part of the program.
- Support non-evidence-based treatment approaches.
- Supplant current funding of existing activities. “Supplant” is defined as replacing funding of a recipient’s existing program with funds from a federal grant.

**Multi-Tiered Review and Selection Process:**

- Proposals will be screened to ensure minimum eligibility requirements have been met. Proposals meeting minimum eligibility requirements will be assessed by a KORE review panel and funded on a competitive basis.
- Applicants may submit only one proposal, however multiple recovery residence sites may be included in a single application.
- For Community Mental Health Centers, funds awarded under this grant mechanism must be used to provide services in locations within the counties for which your Board is duly recognized as the Regional Community Mental Health Center
- If awarded, please be prepared to provide the following information within 7 business days of award notification:
  - A Vendor Code from the Finance Cabinet  
<https://finance.ky.gov/services/eprocurement/Pages/doingbusiness.aspx>
  - A Kentucky Secretary of State Vendor Code  
<https://onestop.ky.gov/Pages/default.aspx>

**Proposal Submission Format:**

- Please include a cover letter on agency letterhead.
- All materials must be submitted in a combined PDF titled **KORE\_RH2019** and the **name of your agency** by email to Rhonda.Riddle@ky.gov no later than **5pm ET on July 10, 2019**. For example, **KORE\_RH2019\_AgencyABC**.
- Proposals must be double-spaced using Times New Roman 12-point font.
- Project narratives must address each of the elements in the proposal guidelines and should be organized and labeled such that each section is clearly identifiable to the reviewers (e.g., B-1, B-2, etc.).
- Pages must be numbered consecutively from beginning to end of the Proposal Narrative. The page limit for the Proposal Narrative is 10 pages, excluding the cover page and attachments. Any narrative information that exceeds the 10-page limit will be excluded from the review process.

**Questions:** Please submit questions regarding proposals to Rhonda Riddle at [Rhonda.Riddle@ky.gov](mailto:Rhonda.Riddle@ky.gov) who will direct questions to appropriate staff.

## **Content and Form of Application Submission**

### **Applicant organizations must provide the following information.**

**A. Organization Qualifications - Recovery Residence Capacity (15 points).** The purpose of this section is for the applicant to provide a description of the organization's experience and qualifications generally, and specifically to the provision of recovery residence services.

1. Provide a brief description of your organizations' experience with housing, including numbers of persons served annually.
2. Provide a brief description of the staff members employed or to be employed at the recovery residence, including their educational background, years of experience and role at the recovery residence.
3. Describe the organization's training plan to ensure staff have sufficient knowledge in addressing the recovery needs of the population of focus (e.g., naloxone\*, recovery planning). \*Funded applicants will be expected to have staff and residents trained in naloxone administration and have naloxone available to staff and residents within 30 days of notice of award.
4. Provide a summary of existing linkages with external community resources and services, particularly with organizations addressing recovery support (i.e., employment, peer support and health services) not provided by the applicant organization. State any linkages that you have with FDA-approved medication providers for persons with OUD.

### **B. Population of Focus and Statement of Need (15 points).**

The purpose of this section is to identify the geographic area(s) in which the organization plans to deliver the expanded recovery residence services and the sites at which these services will be provided. If the applicant proposes to provide expanded recovery residence services in multiple distinct geographic areas, provide this information for each area.

1. Identify the geographic area(s) in which you plan to deliver the proposed expanded recovery residence services, the physical location(s) at which these services will be delivered, and the current licensure status, if any, of the physical location(s).
2. Provide evidence of the need to expand the organization's recovery residence services in the proposed geographic service area(s), to include current utilization of recovery residence waiting list data, if any.
3. Provide a demographic profile of the general population of this geographic area in terms of race, ethnicity, language, gender, age, rural/urban population, and socioeconomic (including insurance) status.
4. State the unduplicated number of NEW clients that you propose to admit to the expanded recovery residence during the grant period with a primary or secondary OUD. State the total funds being requested and the estimated average cost per client during this funding period.

### **C. Description of Program Services (50 points).**

The purpose of this section is to provide the following information regarding the proposed expanded recovery residence services that will be delivered in the identified geographic service area(s).

1. State the NARR Level of Support to be provided by your proposed recovery residence and provide a narrative description of how the administration, services, residence, and staff are met ([https://narronline.org/wp-content/uploads/2016/12/NARR\\_levels\\_summary.pdf](https://narronline.org/wp-content/uploads/2016/12/NARR_levels_summary.pdf)).
2. Provide additional description of your recovery residence service delivery procedures and protocols (e.g., house meetings, accountability process, involvement in mutual aid, and/or treatment services).
3. Describe any evidence-based practices that your organization uses in the delivery of recovery residence services.
4. Describe how you support clients in their recovery, whether that be linkage to self-help programs, recovery coaching, or other recovery support services and the necessary partners/organizations. Include letters of commitment from community partners who will provide recovery supports (e.g., LHD, public library, career centers, faith-based organizations, adult learning, law enforcement, social services, record expungement etc.).
5. Describe your outreach process and referral partners to recruit new residents using FDA-approved medications for OUD.

### **D. Implementation and Sustainability (10 points)**

The purpose of this section is to provide evidence of readiness to implement and a feasible sustainability plan.

1. Provide an implementation timeline with key activities and responsible party(ies).
2. Describe a sustainability plan that supports the recovery residence beyond the 12-month award period.

### **E. Performance Data Collection and Reporting (10 points).**

To ensure accountability at all levels of service provision, the articulation and achievement of measurable outcomes is critical to help ensure that we are carrying out the most effective programming possible. At a minimum, applicants will be expected to collect and report data indicators and measures as described in this NOFO.

1. Describe any experience that your organization has with administration of the SAMHSA/CSAT GPRA tool or any other data collection instruments.
2. Describe your organizational procedures for collection, maintenance, and reporting of recovery residence client demographic and service data.
3. Describe your capacity and commitment to collect and report the service and performance data specified in this recovery residence Expansion Notice of Funding Opportunity.
4. Describe how you will use data for planning and evaluation purposes and include community stakeholders in the process.

#### **E. ATTACHMENTS (No page limit), Not Scored**

- 1 Attachment 1: One-page abstract/summary of the proposal must be included and will not count towards the allowable page total.
- 2 Attachment 2: Detailed budget using provided template. Budget Detail Worksheet & Summary does not count towards the allowable page total.
- 3 Attachment 3: Attestation to supporting the use of FDA-approved medications for OUD as part of a treatment and recovery plan. Specifically, services and supports cannot discriminate against or deny any individual access to their program because of their use of FDA-approved medications for the treatment of substance use disorders (e.g., methadone, buprenorphine products including buprenorphine/naloxone combination formulations and buprenorphine products including buprenorphine monoproduct formulations, naltrexone products including extended-release and oral formulations or implantable buprenorphine.) RCC members must be allowed to participate in methadone treatment rendered in accordance with current federal and state methadone dispensing regulations from an Opioid Treatment Program and ordered by a physician who has evaluated the client and determined that methadone is an appropriate medication treatment for the individual's opioid use disorder. Similarly, medications available by prescription or office-based implantation must be permitted if it is appropriately authorized through prescription by a licensed prescriber or provider. In all cases, FDA-approved medications for OUD must be permitted to be continued for as long as the prescriber or treatment provider determines that the medication is clinically beneficial. Grantees must assure that residents will not be compelled to no longer use FDA-approved medications for OUD as part of the conditions of any programming if stopping is inconsistent with a licensed prescriber's recommendation or valid prescription.
- 4 Attachment 4: Letters of Commitment from recovery support providers and treatment providers.
- 5 Attachment 5: Copy of the 501(3)(c) IRS letter indication non-profit status
- 6 Attachment 6: Attestation to the required 2 years' experience housing individuals with a history of SUD

**OR** attestation to the required 2 years' experience in housing **and** a signed agreement from an identified SUD provider or recovery housing provider in which the applicant will establish aMOU.